**Chinle High School Curriculum Guide**

**Grade:** 9th Grade **Subject:** Career Exploration **Timeline:** Week 1 **Date:** August 5-8, 2013

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| **Activity:** Introduction to class, Syllabus, Business Manual, CTSO, Pretest |
| **Performance Objectives** **8.0 Analyze and Develop Legal and Ethical Behavior** 8.1 Describe a work place attendance policy**6.0 Develop Communication Skills for Public and Workplace Environments**6.7 Evaluate and apply techniques for conflict resolution.**7.0 Develop Leadership and Teamwork Skills required for the workplace**7.1 Demonstrate responsibility dependability, punctuality, cooperation, integrity, and positive attitude expected in the workplace.7.4 Demonstrate teamwork skills |
| **Learning Targets** | **Academic Vocabulary** | **Level of Thinking** | **Assessment Options** | **Instructional Resource** |
| **East:** By the end of the week, we will create an **attendance policy** for our class to use for the remainder of the year as a guideline.**South:** We will show that we can do this by:* Examining the course syllabus
* Define terms used for developing an attendance policy

Create consequences and procedures for any infractions **West:**To know how well we are learning this, we will look for:* Participation from everyone
* Implementation of the policy
* Consequences that are simulating realistic workplaces

Completed attendance policy verified and validated with everyone to sign**North:**It is important for us to practice in developing a better understanding of the workplace policies used in jobs. | ConsequencesProceduresAbsentAttendance PolicyTardiesSimulatingTruantImplementationExcusedUnexcusedVerifiedValidateInfractionsAccountability | Create(Synthesize) | **Bell Work**Why is attendance important in school?**Exit Ticket**Justify, why are we doing an attendance policy for the class?**Observation Checklist** **Rubric of Attendance Policy** | Business Manual (LINK)Attendance Policy Worksheet GuidePoster Board, or Tag Board, or PaperMarkersRulers |
| **Essential Question(s):** Why are we doing this? Why is attendance important in the workplace? Why would that be a good consequence choice for the class?Justify, why are we doing an attendance policy for the class? |
| **Other Suggested Instructional Resources:**TAP RUBRIC  |
| **Suggested Strategies:**Grouping Strategies, Questioning Strategies (Low, Middle, High), Thinking Strategies (Tinkering) |