**Chinle High School Curriculum Guide**

**Grade:** 9th Grade **Subject:** Career Exploration **Timeline:** Week 1 **Date:** August 5-8, 2013

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| **Activity:** Introduction to class, Syllabus, Business Manual, CTSO, Pretest | | | | |
| **Performance Objectives**  **8.0 Analyze and Develop Legal and Ethical Behavior**  8.1 Describe a work place attendance policy  **6.0 Develop Communication Skills for Public and Workplace Environments**  6.7 Evaluate and apply techniques for conflict resolution.  **7.0 Develop Leadership and Teamwork Skills required for the workplace**  7.1 Demonstrate responsibility dependability, punctuality, cooperation, integrity, and positive attitude expected in the workplace.  7.4 Demonstrate teamwork skills | | | | |
| **Learning Targets** | **Academic Vocabulary** | **Level of Thinking** | **Assessment Options** | **Instructional Resource** |
| **East:**  By the end of the week, we will create an **attendance policy** for our class to use for the remainder of the year as a guideline.  **South:**  We will show that we can do this by:   * Examining the course syllabus * Define terms used for developing an attendance policy   Create consequences and procedures for any infractions **West:**  To know how well we are learning this, we will look for:   * Participation from everyone * Implementation of the policy * Consequences that are simulating realistic workplaces   Completed attendance policy verified and validated with everyone to sign  **North:**  It is important for us to practice in developing a better understanding of the workplace policies used in jobs. | Consequences  Procedures  Absent  Attendance Policy  Tardies  Simulating  Truant  Implementation  Excused  Unexcused  Verified  Validate  Infractions  Accountability | Create  (Synthesize) | **Bell Work**  Why is attendance important in school?  **Exit Ticket**  Justify, why are we doing an attendance policy for the class?  **Observation Checklist**  **Rubric of Attendance Policy** | Business Manual (LINK)  Attendance Policy Worksheet Guide  Poster Board, or Tag Board, or Paper  Markers  Rulers |
| **Essential Question(s):**  Why are we doing this?  Why is attendance important in the workplace?  Why would that be a good consequence choice for the class?  Justify, why are we doing an attendance policy for the class? | | | | |
| **Other Suggested Instructional Resources:**  TAP RUBRIC | | | | |
| **Suggested Strategies:**  Grouping Strategies, Questioning Strategies (Low, Middle, High), Thinking Strategies (Tinkering) | | | | |